

**BRASHIER MIDDLE COLLEGE CHARTER HIGH SCHOOL
BOARD OF DIRECTORS MEETING
MAY 16, 2016**

Call to Order	(T. Cron)
Visitor's Comments	(T. Cron)
Approval of Agenda	(T. Cron)
Approval of April Minutes	(F. Campigotto)
Committee Reports	
Finance Committee	(H. Helms)
Action Items	
Finance Committee	(H. Helms)
Board Election Results	(T. Cron)
Principal's Report/School Overview	(M. Sinclair)
Adjourn	(T. Cron)

MINUTES

Teresa Cron called the May 16, 2016 meeting to order at 5:20 PM.

Board members in attendance were Kipra Anderson, Frank Campigotto, Kathy Cassidy, Wanda Clark, Teresa Cron, Hal Helms, Keith McNeel, Thomas Sanders and John Trone. Principal Michael Sinclair also attended. Absent were: Philip Romba, Joan Asher.

Teresa Cron distributed the agenda. Kathy Cassidy made a motion to approve the agenda. John Trone seconded the motion. The motion passed unanimously.

Frank Campigotto had previously distributed the April 11, 2016 board meeting minutes via email. Keith McNeel moved to approve the minutes. Kathy Cassidy seconded the motion. The motion passed unanimously.

Visitor's Comments

No visitors attended the meeting.

Committee Reports

Finance Committee Report. Treasurer Hal Helms presented the report by the Finance Committee. The budget was reviewed and was found to be in good condition. It was recommended that certain items that are known to be necessary for next year be purchased this year using transition funds rather than carrying them over to next year. It was noted that categorical funds must be spent this year or lose them. Upon the recommendation of the Finance Committee, the Board voted to approve spending up to \$100,000 of this year's budget for materials that will be required next year. The Board approved the recommendation of the Finance Committee unanimously.

The budget proposal for next year was presented as the first reading. The budget includes a 3% salary increase for teaching staff that keeps pace with the Greenville County School budget.

Board Election Results

Teresa Cron reported that 151 ballots were cast using Survey Monkey for the Board elections. This was a higher number of ballots than were usually received – usually less than around 100. That would seem to indicate that Survey Monkey results in higher voting participation. Teresa Cron indicated that she would send emails to all the candidates giving them the results of the elections and post the results on the website for the public.

Principal's Report/School Overview

Mike Sinclair provided the Principal's Report and commented on the following:

- Staff Hiring: Leigh Ann Wheeler will be returning to the college to teach Math 110 and Math 140 on our campus. Kristen Anderson will be moving to Riverside High School to become their Media Specialist. Haleigh Horgan will be moving to the media center. We will be hiring a new College Seminar teacher. We will also be hiring a new Social Studies teacher to make an adjustment to accommodate college students taking the EOC. Rebecca Emery will be leaving the school. We will be hiring her position which is titled Administrative Assistance for Operations and Finance rather than Office Manager.
 - Positions to be hired: Social Studies, College Seminar, Administrative Asst. for Operations and Finance
 - Possible Openings: Spanish
- End of Course Exams are this week in Algebra I, English I, Biology, and US History.
- Seniors will finish their courses this Thursday. They will practice here on Monday and at Brookwood on Tuesday. Graduation is Thursday.
- Senior Project judging went very well. The feedback was very positive regarding the event and the presentations.
- US History EOC: The students taking the History 201/202 courses at the college to complete their US History requirement have not taken the EOC for the past 3 years. This year, it was presented in the district training that they were required to take it. As a result, we are trying to provide as much support as possible for these students. There were 35 of them. 13 attended a study session this afternoon. There will be one more session on Wednesday. We are seeking guidance on the course counting as 20% of the college grade. Mathematically, if the students score at least a 70, then their grade will not change.

Adjourn

The meeting was adjourned at 6:35 PM. The next meeting will be on June 13, 2016 and will include both the new board members and the retiring board members in attendance.

Submitted by FJ Campigotto, Secretary