

**BRASHIER MIDDLE COLLEGE CHARTER HIGH SCHOOL  
BOARD OF DIRECTORS MEETING  
MARCH 13, 2017**

Call to Order	(J. Trone)
Visitor's Comments	(J. Trone)
Approval of Agenda	(J. Trone)
Approval of February Minutes	(F. Campigotto)
Success Celebrations	(J. Trone)
Committee Reports	(H. Helms/T. Cary)
a. Finance Committee Report	(T. Cary)
b. Community Relations	(K. Anderson)
c. Governance	(L. Magnan)
i. Charter update	
d. Principle Evaluation	(K. McNeel)
Board Election Plan	(J. Trone)
Principal's Report/School Overview	(M. Sinclair)
Adjourn	(J. Trone)

**MINUTES**

John Trone called the March 13, 2017 meeting to order at 5:20 PM.

Board members in attendance were Kipra Anderson, Joan Asher, Frank Campigotto, Hal Helms, Lynn Magnan, Keith McNeel, Rene Sawyer, Pam Patterson and John Trone. Principal Michael Sinclair also attended. Absent were: Tonya Cary, Nelson Pinochet.

John Trone distributed the agenda. Kipra Anderson made a motion to approve the agenda. Lynn Magnan seconded the motion. The motion passed unanimously.

Frank Campigotto had previously distributed the February 13, 2017 board meeting minutes via email. Keith McNeel moved to approve the minutes. Kipra Anderson seconded the motion. The motion passed unanimously.

**Visitor's Comments**

There were no visitors in attendance.

**Success Celebrations**

Congratulations to Jake Young, a junior at Brashier and the Flash 1319 Robotics Team for its win at the Regionals as they now move on to the World Robotics Competition in Houston. The Flash 1319 team is made up of high school students from the Greenville area.

The ACT testing was a success and was completed without a hitch. The feedback from the students was that the strategies they were taught for taking the test were definitely a help.

**Committee Reports**

Finance Committee Report. There was no report from the finance committee.

Community Relations Committee Report. Kipra Anderson reported on the Community Relations

Committee. Planning for the Third Parent meeting is complete with the meeting scheduled for March 29. Forty parents/students have signed up for the meeting. It has been decided that Karen LaBelle will provide her program to both the boys and the girls and their parents. While she usually presents life coaching for girls, she will adjust her presentation to be beneficial for all students and their parents in attendance. The Committee is still investigating another fund raiser but no decisions have been made other than that it will be a simple fund raiser.

Governance Committee. Lynn Magnan reported on the plans to update the Charter so it can be presented to the SC Public Charter School District for their approval. The Committee will provide a proposed Charter for approval by the Board before submitting it to the SCPCSD.

Principle Evaluation Committee. Keith McNeel reported on the progress of the Evaluation Committee to put together the plan for evaluating principal performance. The Committee has been working with Mike Sinclair to put together an evaluation plan that will be relevant over the next few years. The Committee expects to have a draft evaluation ready for consideration by the Board before the last Board meeting of the year.

### **Board Election Plan**

Led by John Trone, the Board put together the plan for the upcoming election of new Board members. Because of the success of using Survey Monkey last year to conduct the voting, which resulted in a large increase in voter participation, the Board decided to use that tool again this year. The Board agreed upon the following dates:

- April 24           Deadline for applications to be submitted
- April 25           Ballots mailed out to parents and faculty
- May 4              Meet the Candidates Night – at the scheduled Board Meeting
- May 7              Survey Monkey activated for voting at 4 PM
- May 15             Election ends and voting stopped at 4 PM

### **Principal's Report/School Overview**

Mike Sinclair provided the Principal's Report and commented as follows:

- CT testing was successful with all students testing online. There were 5 computers that froze during the English portion (first), but it was determined to be an ACT issue.
- ACT Work Keys will be administered April 26. It will be in a paper and pencil format.
- Working on staff structure for next year to accommodate for the increased need for internal control and documentation. This could include the addition of an administrator for student services.
- We are starting meetings and trainings with the SCPCSD. Tomorrow Mr. Kabel will be in Columbia at a special education meeting.
- Received additional information for active shooter training for the school and the situational situation training for students that we are considering. The training that we are considering is based on the response that would be anticipated from the Greenville County Sheriff's Office, which is not based on ALICE.

### **Adjourn**

The meeting was adjourned at 6:35 PM. The next board meeting will be April 10, 2017

Submitted by FJ Campigotto, Secretary