

**BRASHIER MIDDLE COLLEGE CHARTER HIGH SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**AUGUST 8, 2016**

Call to Order	(J. Trone)
Visitor's Comments	(J. Trone)
Approval of Agenda	(J. Trone)
Approval of July Minutes	(F. Campigotto)
Committee Reports	
Finance Committee	(T. Cary)
Community Relations	(K.Anderson)
Report Committee Chairs	(J. Trone)
Amending Deposit Account Authorizers	(T. Cary)
Moving to State District	(J. Trone)
Tuition Plan for 2017	(J. Trone/M. Sinclair)
Principal's Report/School Overview	(M. Sinclair)
Review of Important Upcoming Dates	(J. Trone)
Adjourn	(J. Trone)

**MINUTES**

John Trone called the August 8, 2016 meeting to order at 5:20 PM.

Board members in attendance were Kipra Anderson, Frank Campigotto, Tonya Cary, Hal Helms, Keith McNeel, Nelson Pinochet, Rene Sawyer and John Trone. Absent were: Lynn Magnan and Joan Asher.

John Trone distributed the agenda. Tonya Cary made a motion to approve the agenda. Rene Sawyer seconded the motion. The motion passed unanimously.

Joan Asher had previously distributed the July 11, 2016 board meeting minutes via email. Keith McNeel moved to approve the minutes. Kipra Anderson seconded the motion. The motion passed unanimously.

**Visitor's Comments**

There were no visitors in attendance.

**Committee Reports**

Finance Committee Report. Treasurer Tonya Cary presented the report by the Finance Committee. The audit was completed on the outside auditor and all results were good with no issues raised by the auditor. The current finances are sound with no issues. There is a need to purchase a new CD to reduce the balance in one of the operating accounts to keep it below the FDIC maximum.

Community Relations Report. Kipra Anderson presented the report from the Community Relations Committee.

- The Committee will provide a shirt sale as a fund raising activity. The t-shirts and sweat shirts will go on sale to the students on Wednesday and will also be available for

purchase to attendees of the scheduled Open House.

- A holiday wreath fundraiser is also planned with wreaths to be sold by the students. The wreaths will be available for pick up the week of Thanksgiving.
- The spring event fundraiser is in the planning stages. It will be a silent auction with attendees bringing wine and appetizers. The location will likely be a local clubhouse. The intent is to keep the outlay low to increase the proceeds available to the fundraiser project. The proceeds from the fundraiser will be used for the new patio project.
- One of the suggestions received from the parent survey was to recognize superior teachers at the school. Therefore the Committee will implement a Best Teacher of the Year award. The recognized teacher will be named on a plaque as well as receive a \$100 award. The Southern First Bank has graciously decided to sponsor the award for the next 10 year period.
- Another suggestion received through the parent survey was to provide information meetings for attendance by students and parents. The Committee intends to conduct such meetings each 9-week period. Tentatively the Committee is looking at scheduling these on Wednesday evenings.

Report Committee Chairs. John Trone announced that the Committee chairs will be: Executive Committee, John Trone; Community Relations Committee, Kipra Anderson; Finance Committee, Tonya Cary; Appeals Committee, Frank Campigotto; and Governance Committee, Lynn Magnan.

#### **Amending Deposit Account Authorizers**

To accommodate a change in personnel, the Board discussed the necessity to change the people who are authorized to open deposit accounts. Hal Helms moved to replace Rebecca Emery with Kristie Crosby as an authorized agent to open deposit accounts for the School. Kipra Anderson seconded the motion. The motion passed unanimously.

Therefore, those authorized to open deposit accounts are Michael Sinclair, Principal and Kristie Crosby, Administrative Assistant for Finance and Operations. Authorized signers of such accounts are Catherine Freeman, Vice Principal and Kathy Forbes, Student Services.

#### **Moving to State District**

Representatives of the State Charter District will be in town on August 16 at 3 PM to meet with representatives from the School and from Greer Middle College Charter High School to explore the possibility of these schools being sponsored by the State District rather than by Greenville County School District. One expected benefit of such a move would be increased funding that the schools would receive. Board members are invited to attend. Currently expecting to attend the meeting from the School are Mike Sinclair, John Trone, Keith McNeel and Tonya Cary. A driver for this move is the change made by Greenville Tech to charge tuition fees to our students who elect to take courses there.

#### **Tuition Plan for 2017**

The Board discussed the necessity of planning for the increased tuition that will have to be paid to Greenville Tech for our students who elect to take courses there. Students who are freshman this year will be the first students who will be subject to this new requirement of paying tuition. However, since they can't take any college courses until their sophomore year, this year's budget will not be affected.

### **Principal's Report/School Overview**

Mike Sinclair provided the Principal's Report and commented as follows:

- Open House will be September 1 at 6:00. He indicated that he would love to have as many Board members there for the General Session as possible. In the past, some of the Board members have remained to help answer questions and guide parents in the common areas.
- Shirts and name badges have been ordered for the Board members. They should be here prior to Open House.
- There is a new lunch vendor for this year. PF Chang's will replace Milano's. The school lunches are becoming healthier for the students.
- Investigating the Boy Scouts STEM program for this year. This is a set of 6 week modules provided by the Scouts. The school pays a small fee, and each participant pays \$225-\$250 for the year. This can include up to 6 modules. We need 3 adults to lead the program. They will meet once a week for 90 minutes. The Scouts will have a table here Wednesday morning for the 9th and 10th graders to hand out information. We will monitor the interest before proceeding. The plan would be to pay the leaders a small stipend like we do for athletic coaches.
- Sarah Reule resigned last Wednesday to accept a teaching position with the SDE's SC Virtual Program. The program did not post the positions until after July 4 and did not hire until last Tuesday. This has left us in a tough position. I have spoken with Superintendent Spearman, and she agreed that it was bad timing, but they were under the control of the Legislature to approve funding. She indicated the State Board would hear any appeals that may come from a district requesting a transfer teacher's certificate be suspended.

### **Review of Important Upcoming Dates**

John Trone provided the following date reminders:

- Aug 16 – State District Meeting at 3 PM
- Aug 25 – Board Training
- Sep 01 – Open House
- Sep 12 – Next Board Meeting

### **Adjourned**

The meeting was adjourned at 6:30 PM.  
Submitted by FJ Campigotto, Secretary