

**BRASHIER MIDDLE COLLEGE CHARTER HIGH SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**FEBRUARY 8, 2016**

Call to Order	(T. Cron)
Visitor's Comments	(T. Cron)
Approval of Agenda	(T. Cron)
Approval of January Minutes	(F. Campigotto)
Strategic Planning Dates	(T. Cron)
Committee Reports	
a. Finance Committee Report	(H. Helms)
b. Governance Committee Report	(F. Campigotto)
c. Community Relations Committee	(K. Cassidy)
i. Event planning update	
Principal's Report/School Overview	(M. Sinclair)
Adjourn	(T. Cron)

**MINUTES**

Teresa Cron called the February 8, 2016 meeting to order at 5:25 PM.

Board members in attendance were Kipra Anderson, Joan Asher, Frank Campigotto, Kathy Cassidy, Wanda Clark, Teresa Cron, Hal Helms, Keith McNeel, Philip Romba, Thomas Sanders and John Trone. Principal Michael Sinclair also attended.

Teresa Cron distributed the agenda. Kipra Anderson made a motion to approve the agenda. Joan Asher seconded the motion. The motion passed unanimously.

Frank Campigotto had previously distributed the January 7, 2016 board meeting minutes via email on February 1 with corrected minutes sent out February 8, 2016 to correct the date of the Gala. Kathy Cassidy moved to approve the minutes. Thomas Sanders seconded the motion. The motion passed unanimously.

**Visitor's Comments**

There were no visitors in attendance.

**Strategic Planning Dates**

Teresa Cron met with Kathy Howard of Sand Dollar Consulting, Inc., to determine whether they would be helpful in guiding the Board in a strategic planning activity. Sand Dollar is highly recommended by Greenville Tech Charter High School and they have over 40 years of experience in the education field. Sand Dollar indicated that the cost of meeting with the Board in a strategic planning session and then putting the plan into a final form would cost around \$2200-\$2500.

The strategic planning session would include discussions by the Board and brainstorming

events to help determine what goals should be set for the school and plans for reaching those goals. It would be beneficial for this current sitting Board to complete and approve the strategic plan this year so the new Board for next year won't be faced with this task. The current strategic plan covered 2012-2015 so it is time to develop a new strategic plan.

A motion was made by Kipra Anderson to use Sand Dollar Consulting to make the strategic plan and it was seconded by Keith McNeel. The Board passed the motion unanimously, the following members all voting in favor: Kipra Anderson, Joan Asher, Frank Campigotto, Kathy Cassidy, Wanda Clark, Teresa Cron, Hal Helms, Keith McNeel, Philip Romba, Thomas Sanders and John Trone.

April 23 was set as the date for the Board Strategic Planning Session with Sand Dollar Consulting. The session will run from 9 AM to 3 PM with a working lunch.,

### **Committee Reports**

Finance Committee. Treasurer Hal Helms presented the report by the Finance Committee. The overall financial condition is good. There was some discussion of various accounts in the report so that the Board members would have a better understanding of what they covered.

Governance Committee. Frank Campigotto reported that the members of the Governance Committee are working with school staff members to update the Employee Handbook. The plan is to have the handbook completed by the school's staff and have it before the Board for approval April Board meeting.

Community Relations Committee. The planning for the Gala event for Thursday is complete and the expectation is that it will be fun for all in attendance. The event will make a little money for the fund raising effort but an official amount won't be available until after the event.

### **Principal's Report/School Overview**

Mike Sinclair provided the Principal's Report and commented on the following:

Student Data from Greenville Tech. Students from the School took a total of 340 college courses during the fall, 2015 semester at Greenville Tech College with the following grade distribution:

- A 56.5 %
- B 35 %
- C 7.5 %
- D 1.5 %
- F 0.5 %

STEM Project. Mike Sinclair reported that he had been speaking with Heidi Cian about filling this role for us on a part-time basis next year. There has been no progress with the college in creating a course alignment for next year. The big tasks at this time will be equipment, student recruitment, and space. It was noted that integrated manufacturing programs take a lot of space.

Snow Days. The school will make up the January snow days on April 22 and 25. The 22nd will be a 'B' day and the 25<sup>th</sup> will be an 'A' day.

Athletics. Winter sports end this week, and spring sports began last week. The School will have a baseball, a softball, and a boys and a girls soccer teams.

Upcoming Events.

- 13th Year Meeting is tentatively scheduled for March 14 on the main campus.
- Rising Freshmen Orientation: March 10 at 6:00 in the gym.
- Greenville Tech College and Job Fair: This event will showcase several of the college's career pathways as well as several local businesses. It will be in the gym at 6:00 on February 18.

Teaching Focus. Our faculty has been in weekly staff development focused on strategies that promote better self-assessment in our students. We find that many of our students over estimate their mastery of content and skills. This work involves creating learning targets for students to use throughout a lesson or lessons. Students are asked to use examples from their own work to assess their own performance. Part of this training involved a video of Mrs. Wheeler conferencing with Mr. Diener following one of his lessons. The National TAP leadership team has asked permission to use this video as part of their spring conference material and to put it as a training sample on their website.

PCSASC Proviso Summary. House Ways and Means Subcommittee

The \$300/pupil facility request for B&M schools would be \$7.5 million for 25,000 students.

The meeting was adjourned at 6:15 PM. The next meeting is scheduled for March 14, 2016.

Submitted by FJ Campigotto, Secretary.