

**BRASHIER MIDDLE COLLEGE CHARTER HIGH SCHOOL**  
**BOARD OF DIRECTORS MEETING**  
**MARCH 14, 2016**

Call to Order	(T. Cron)
Visitor's Comments	(T. Cron)
Approval of Agenda	(T. Cron)
Approval of February Minutes	(F. Campigotto)
Committee Reports	
a. Finance Committee Report	(H. Helms)
b. Community Relations Committee	
i. Event planning update	(K. Cassidy)
ii. Student/Parent Survey	(K. Anderson)
Board Election Plan	(T. Cron)
Board Meeting Calendar Adjustment	(T. Cron)
Principal's Report/School Overview	(M. Sinclair)
Adjourn	(T. Cron)

**MINUTES**

Teresa Cron called the March 14, 2016 meeting to order at 5:20 PM.

Board members in attendance were Kipra Anderson, Joan Asher, Frank Campigotto, Kathy Cassidy, Wanda Clark, Teresa Cron, Hal Helms, Keith McNeel, Thomas Sanders and John Trone. Principal Michael Sinclair also attended. Absent: Philip Romba.

Teresa Cron distributed the agenda. Kathy Cassidy made a motion to approve the agenda. John Trone seconded the motion. The motion passed unanimously.

Frank Campigotto had previously distributed the February 8, 2016 board meeting minutes via email on March 13 for review. Joan Asher moved to approve the minutes. Keith seconded the motion. The motion passed unanimously.

**Visitor's Comments**

There were no visitors in attendance.

**Committee Reports**

Finance Committee Report. Treasurer Hal Helms presented the report by the Finance Committee. The overall financial condition is good with about \$300,000 in the general fund. It was noticed that expenditures were made for textbooks. There will be a Finance Committee meeting on April 26 to work up a new budget for next year. The proposed budget will be presented to the Board at its May meeting and presented to the Board for approval at its June meeting.

It was noted that the bus is working well but will have to be painted. Funds for painting the bus will have to be approved by the Board.

### Community Relations Committee.

Event Planning Update: Kathy Cassidy reported that the Gala provided about \$3500 in fund raising. The turnout was very good and all in attendance had a good time. Sponsorships have brought in about \$3575 so fund raising between these two efforts amount to about \$7575, which is about the amount needed for the sound system in the gym.

Student/Parent Survey: Kipra Anderson reported that the Community Relations Committee is considering using Survey Monkey for a survey of the School's students and parents. The Board discussed the merits of surveys and it was noted that there were already many good surveys in the public domain that could be used to assemble suitable questions for such surveys for the School. Discussions also included brainstorming for ideas of how to increase the number of students/parents who actually participate in the survey. The Committee will try to have additional information for consideration by the Board at its Strategic Planning Session later in April.

### **Board Election Plan**

Teresa Cron reported on a proposed change to the election of Board members. She noted that Greenville Tech Charter HS used Survey Monkey to elect its Board members. The Board discussed the issues of whether using Survey Monkey as the election tool for Board members would be an improvement over what is now in place. The main issues were concerns that not everyone would have access to the internet for voting, that the Survey Monkey was secure enough to ensure adequate security for the voting process and whether the school would have up-to-date email addresses for all the parents. After the discussion, Teresa Cron indicated that she would look into the issues raised and report back to the Board at the next Board meeting.

### **Board Meeting Calendar Adjustment**

Senior Project Night is slated for May 9, which is the same as the next regularly scheduled Board meeting. It was therefore decided that the May Board meeting will be May 16.

### Upcoming Dates:

Monday, April 11 – Perspective Board Members may observe a Board Meeting

Monday, April 25 – Applications from Perspective Board Members are due

Tuesday, April 26 – Ballots available

Monday, May 2 – Meet the Candidates from 5:30 PM – 6:30 PM

If Survey Monkey used for voting, then open voting will likely be from Sunday, May 8 till May 15 or 16<sup>th</sup>.

### **Principal's Report/School Overview**

Mike Sinclair provided the Principal's Report and commented on the following:

#### Partnership with Greenville Tech for Mechatronics

- Wanda Clark and Mike Sinclair met with Kelvin Byrd and two of his instructors last Tuesday to discuss a pathway for our students to begin the Mechatronics certification and possibly finish with an Associate's degree.
- It was determined that the goal would be for students to complete the Mechatronics 1 certification by graduation and continue after graduation to complete the Mechatronics 2 certification and AAS degree.
- The plan would be for 10th graders to complete IMT 112 (hand tools course) during the fall semester and CPT 170 during the spring semester. We are in the process of identifying 5-10 students that have the required COMPASS scores and demonstrated career interests on the SCOIS test.
- The long term cost of this would be tuition per credit hour. Students would be required to purchase their own tools required for the courses.

### SREB Advanced Career Pathway

- Based on our career inventories, financial ability and facility resources, we have decided to pursue their Health Informatics Curriculum. Heidi Cian would be able to work with us on a part time basis if we start in the fall.
- This program would be for rising 9th and 10th graders. We would try to have 35-40 students registered for this first year.
- The program is not a medical preparation program. Rather it focuses on the use of data to inform decisions. This would provide background knowledge for those entering the medical field since the majority of medical facilities use some form of data warehousing. It would directly link to management and marketing. There are 54 students that would fit these career areas in our current 9th grade.
- The cost of this program would be a part time salary (year 1 and 2), \$742 for the curriculum, and \$144/24 students to administer the final exam through the SREB.

### Legislative Update

- The \$300/student facility funding did not make it into the House or Governor's budget. It is assumed that is a dead action.
- We are working to add transition funding for next year. It is currently not in any budget. We are waiting until March 23 to push for it since that is the next revenue projections for the state.

### TAP Annual Review

- SC-TAP conducted our annual review last Wednesday. We received our preliminary scores at the end of the day. We scored 4 or 5 on every indicator except one. That indicator concerns the hiring of the Master teacher. We did not have to follow the current guidelines at that time so we will never receive higher than a 3 for it.

The meeting was adjourned at 6:30 PM. The next meeting will be on April 11 at 5:15 PM.

Submitted by FJ Campigotto, Secretary