

BRASHIER MIDDLE COLLEGE CHARTER HIGH SCHOOL
BOARD OF DIRECTORS MEETING
AUGUST 10, 2015

Call to Order	(T. Cron)
Visitor's Comments	(T. Cron)
Approval of Agenda	(T. Cron)
Approval of July Minutes	(F. Campigotto)
Committee Reports	
Finance Committee	(H. Helms)
Governance Committee	(F. Campigotto)
Community Relations	(K. Cassidy)
Report Committee Chairs	(T. Cron)
Principal's Report/School Overview	(M. Sinclair)
Review of Important Upcoming Dates	(T. Cron)
Adjourn	(T. Cron)

MINUTES

Teresa Cron called the August 10, 2015 meeting to order at 5:15 PM.

All Board members were in attendance: Kipra Anderson, Joan Asher, Frank Campigotto, Kathy Cassidy, Wanda Clark, Teresa Cron, Hal Helms, Keith McNeel, Philip Romba, Thomas Sanders and John Trone. Principal Michael Sinclair also attended.

Teresa Cron distributed the agenda. Kathy Cassidy made a motion to approve the agenda. Wanda Clark seconded the motion. The motion passed unanimously.

Frank Campigotto had previously distributed the July 20, 2015 board meeting minutes via email. John Trone moved to approve the minutes. Joan Asher seconded the motion. The motion passed unanimously.

COMMITTEE REPORTS

FINANCE COMMITTEE. Hal Helms distributed the attached budget report and reported on the minutes of the Finance Committee meeting, which are attached. He noted that the Accounts Receivable line was larger than usual due to funds that had not been received by the school from sources such as the TAP grant and the State Department's transition funds. The Finance Committee reported that it had made the decision to move funds from the Southern First checking account to the CDARS account to reduce the balance in the checking account to be within the FDIC limit.

GOVERNANCE COMMITTEE. Frank Campigotto distributed the attached document that highlights the requirements of the amended SC Freedom of Information Act and reported on this document as well as on the minutes of the Governance Committee meeting, which are attached. It was noted

that the Board and its committees must comply with the recently amended SC Freedom of Information Act as described in the attached document, e.g., the amended act requires that the agendas for the Board meetings and the committee meetings be posted at least 24 hours before the meeting. It was also noted that the amended act provides rules for amending the agenda after the meeting starts and these rules must be followed. Mike Sinclair indicated that Christin Anderson would be responsible for posting the minutes and agendas as required on the school website. Kathy Cassidy indicated that she would contact Ms. Anderson and help put the procedure in place. Mr. Sinclair also indicated that he would obtain employee handbooks from other local charter schools that the committee could review as it determines the best way to amend the employee handbook for Brashier. There was some discussion about how the Board documents could be stored on the school server and still be accessible to the members. Thomas Sanders indicated that he would help guide the process so the goal of having a paperless archive of Board documents could be achieved.

COMMUNITY RELATIONS. Joan Asher reported on the minutes of the Community Relations committee meeting, which are attached. As disclosed in the attached minutes, the Community Relations Committee has planned a 10th Anniversary "End of Summer Beach Blast." The event will feature a low country boil with various entertainments planned including a band. The Blast will be on **September 10 at Hopkins Farm** with an admission cost of \$10. In addition to celebrating the 10th Anniversary of the school, the event is a community outreach activity that is meant to build upon the school's relationship with the community and to provide good interaction between the school, families and the community. The admission fee is set low to encourage many to attend.

The committee has also set up a T-shirt sales/promotion with T-shirts designed to celebrate the 10th Anniversary. As noted in the attached Community Relations Committee meeting minutes, a corporate sponsorship program is being set up as a fund raiser. Kipra Anderson has a template letter that can be sent out to businesses who might be interested in becoming a sponsor.

Because of the changes in the school's funding, it was noted that it is much more important now than in the past that we have successful fund raising events. It is important this year that our fund raising events achieve the target of around \$20,000.

REPORT COMMITTEE CHAIRS

Teresa Cron identified the new chairs for each of the committees. The chairs are: for the Executive Committee, Teresa Cron; for the Community Relations Committee, Kathy Cassidy; for the Governance and Appeals Committees, Frank Campigotto; and for the Finance Committee, Hal Helms.

PRINCIPAL'S REPORT/SCHOOL OVERVIEW

Mike Sinclair presented his report that included the points that follow.

- Mr. Sinclair reported on the discussions he had with Keith Miller, the president of Greenville Tech, regarding the relationship between Brashier and Greenville Tech. The issues of the proposed tuition charges for our students by Greenville Tech were a part of the discussion. Mr. Sinclair noted that the tuition charges, if implemented, would start in August, 2017 for the 2016 entering freshman class.
- Mr. Sinclair noted that the innovation that Brashier brings to the education landscape through our charter is providing our students with the opportunity to attend college classes tuition free at Greenville Tech.
- The discussions with Keith Miller also touched upon the importance of the 13th

year for Brashier students and the good PR that it provides to Greenville Tech. In fact it is possible that it could develop into something similar to the bridge program that is at Clemson providing benefits both to Brashier and Greenville Tech.

- Mr. Sinclair also reiterated the importance he believes may be found in developing a partnership with Greenville Tech to bridge technical career pathways with local businesses.
- At the end of the overview Mr. Sinclair provided a reminder of how Brashier impacts our students' lives and the importance of the school in developing our students and providing them with opportunities to grow and achieve both in education and in life. It is a major responsibility and honor.

REVIEW OF IMPORTANT UPCOMING DATES

Teresa Cron provided the following important date reminders:

- August 26 Deadline for signing up corporate sponsors so that the Sponsors can obtain the greatest exposure in print.
- August 31 Board member boot camp at the school, 10 AM – 1 PM
- August 31 School Open House 6:30 PM; Board is welcome to attend
- September 3 Deadline for signing up corporate sponsors so that the Sponsors can appear on the banner.
- September 10 Beach Blast, Hopkins Farm, 6 PM – 10 PM – tickets can be purchased on line.
- September 14 Next Board Meeting

ADJOURN

Chair Teresa Cron adjourned the meeting.

SUBMITTED BY Frank Campigotto, Secretary